



Talking Matters

www.talkingmatters.com.au

Position Specifications – Psychologist

Job Title:	Psychologist – Registered or Clinical	Practice open hours:	Mon to Fri 8am – 6.15pm Saturday 8am - 3pm
Business Type:	Allied health private practice	Regular hours	10 days per fortnight, 76 hours per fortnight within practice hours
Location:	Elizabeth Downs, Adelaide SA	Travel Required:	Possibly
Level/Salary Range:	By negotiation based on experience	Annual leave:	4 weeks per year (over Xmas closure and by negotiation)
HR Contact:	Business Manager	Superannuation:	As per legislation
Position Type:	Employee - Fulltime	Personal leave	10 days p.a. as per Fairwork Legislation
Reporting, working relationships	The Psychologist reports to the Clinical Manager of Talking Matters. The position provides professional support and assistance to peers, including across discipline support, and receives professional support from the Management team.		
Special conditions	<p>Successful applicants will need to provide proof of an acceptable criminal history screening check (DCSI Working with Children check).</p> <p>Successful applicants will need to maintain current Child Safe & RAN Training.</p> <p>A current driver's licence and willingness to drive is essential.</p> <p>20 million public liability and professional indemnity insurance to be maintained.</p> <p>Medicare registration</p>		
Location 238 Midway Road Elizabeth Downs SA 5113		Contact details Ph. (08) 8255 7137 Fax (08) 8219 0128 business@talkingmatters.com.au	
Job Description			
<p>Job Purpose:</p> <p>The psychologist is responsible for independently providing a high standard, effective and efficient clinical psychology service across a variety of service delivery modes. As well as having highly developed general pediatric skills, the psychologist may have a specific specialty or focus. The psychologist role has additional clinical responsibilities, such as resource and service development, delivering professional development, and community engagement.</p> <p>Minimum Skills/qualifications:</p> <ul style="list-style-type: none"> • Qualifications as a registered or clinical psychologist enabling registration with AHPRA • Knowledge and competence in pediatric psychology service provision • Registration as a Medicare Provider and as a provider with health funds • Proven experience in providing a diverse pediatric psychology service 			

Statement of Key Responsibilities / Duties

Provision of client services

- Provide appropriate skilled clinical assessment and interventions across a range of clinical areas and service delivery modes (e.g. home, office, school, group, individual, transdisciplinary)
- Provide clinical services of a more complex nature and exercise independent professional judgement when required in solving problems and managing cases where principles, procedures, techniques and methods require expansion, adaption or modification.
- Work collaboratively with members of the multidisciplinary team (and external service providers) to ensure client focused approach to care
- Work with children and families through the NDIA process
- Assist in development and review of therapy resources and other educational material suitable for clients and their families

Policy development, service planning and evaluation

- Identify opportunities for improvements in clinical practice, and develops and leads ongoing quality improvement activities
- Looks to develop innovative programs / services / referrals
- Monitor, evaluate and review the implementation of programs against set goals
- Contribute to the planning, development and evaluation of client programs and services.
- Incorporation of Evidence Based Practice into clinical practice

Professional Development

- Maintain a high standard of knowledge by participation in relevant professional development activities to meet own and service needs
- Identify training and development needs, developing, delivering and evaluating programs as required
- Contribute to continuing education of colleagues through peer meetings and feedback
- Provide education and training to other health professionals, students and others within the organisation and externally, where appropriate, on issues pertaining to pediatric psychology
- Participate in the development, implementation and review of training programs for staff, families, carers and the wider community
- Provide support for less experienced team members

Organisational Requirements

- Attend, lead and actively participate at Talking Matters team meetings
- Comply with and promote work related policies and procedures relating to OHS&W, Emergency procedures, Child Safe Environments
- Actively participate in the ongoing identification, assessment, treatment and prevention of risks
- Undertake networking and liaison with other professionals and agencies, initiating and maintaining collaborative relationships providing early childhood services to children and their families
- Provide input into discussions regarding goals and objectives for programs and the practice

Special conditions:

- The incumbent will provide a minimum of 4 weeks' notice in writing to resign the position. Earlier exiting may be possible by agreement.
- Current SA Driver's licence and own reliable transport is essential.
- Visits to homes, childcare settings, schools and other offsite work may be required
- Some metropolitan travel may be required.
- Talking Matters is a smoke free and Child Safe workplace
- Rights and responsibilities of each party will be outlined in an employment contract

Last Updated By:	Carla Branson	Date:	28/08/17
Position accepted		Date:	

Person Specification

Essential Minimum Requirements (Those characteristics considered necessary)

Educational/Vocational Qualifications

- Registration or endorsement as a registered or clinical psychologist
- Registration with APA and AHPRA
- Participation in the appropriate professional development program for psychologists

Personal Abilities/Aptitudes/Skills

- Demonstrated ability to work collaboratively
- Demonstrated verbal and written communication skills of an exemplary standard.
- Demonstrated ability to work in a team and liaise effectively with key stake holders and external service providers.
- Dynamic and innovative approach to problem solving, time management and organisational skills
- Demonstrated ability to provide clear professional advice to other allied health staff, based on a firm theoretical and evidence based framework, supported by clear clinical reasoning
- Demonstrated commitment to ongoing Professional Development

Experience

- Demonstrated experience supporting children with developmental delays, including autism
- Demonstrated experience in providing a range of appropriate therapy approaches
- Experience providing education and professional development to relevant internal and external groups

Knowledge

- Knowledge of current evidence based practices

Desirable Characteristics (To distinguish between applicants who have met all essential requirements)

Experience

- Previous experience in a private practice with exposure to NDIA and other government funding bodies
- Experience in quality/service improvement

Educational/Vocational Qualifications

1. Relevant additional professional development completed